

**MAGISTRATE COURT OF CLAYTON COUNTY
STATE OF GEORGIA**

PLAINTIFF'S NAME AND ADDRESS

VS

DEFENDANT'S NAME AND ADDRESS

CASE NO. _____

STATEMENT OF CLAIM

☐ Suit on a Note ☐ Suit on an Account ☐ Other _____

The Court has jurisdiction over the defendant because: ☐ the Defendant is a resident of Clayton County; or
☐ Other: _____

Plaintiff states the defendant is indebted to the plaintiff as follows:

That said claim is in the amount of \$ _____ principal, \$ _____ interest, plus \$ _____ costs to date; and all future costs of this suit.

_____ being duly sworn on oath, says the foregoing is a just and true statement of the amount owing by defendant to plaintiff, exclusive of all set-offs and just grounds of defense.

Sworn to and subscribed before me
this _____ day of _____, 20____.

Plaintiff/Agent/Attorney

(If Agent, title/capacity) (If Attorney, include Bar #)

Notary Public/Deputy Clerk

(_____)
Area Code Phone Number

NOTICE OF SUMMONS

TO _____ You are hereby notified that the above named Plaintiff has made a claim and is asking for judgment against you in the sum as shown by the foregoing statement. **YOU ARE REQUIRED TO FILE OR PRESENT AN ANSWER TO THIS CLAIM WITHIN 30 DAYS AFTER SERVICE OF THIS CLAIM UPON YOU. IF YOU DO NOT ANSWER, JUDGMENT BY DEFAULT WILL BE ENTERED AGAINST YOU.** Your answer may be filed in writing or may be given orally to the judge.

The court will hold a hearing on this claim in the Clayton County Justice Center, 9151 Tara Blvd., Jonesboro, Georgia 30236-4912, to be scheduled after your answer is filed. If you have witnesses, books, receipts, or other writings bearing on this claim, you should bring them with you at the time of the hearing. If you wish to have witnesses summoned, see the court at once for assistance.

If you have any claim against the plaintiff, you should notify the court at once. If you admit the claim, but desire additional time to pay, you must come to the hearing in person and state the circumstances to the court. You may come with or without an attorney.

JACQUILINE D. WILLS
Clerk Magistrate Court

By: _____
Deputy Clerk

For additional information visit our website at:
http://www.co.clayton.ga.us/magistrate_court/clerk_of_courts/index.htm